



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

July 8, 2008

VENDOR Foundation Communities, Inc.
Contact Name Elizabeth Colvin
 Director, Community Tax Centers
 3036 South First, Suite 200
 Austin, TX 78704

Dear Contact Name: Ms. Colvin,

The Austin City Council approved the execution of a contract with your company for income tax preparation services and community tax centers support in accordance with the referenced contract .

Responsible Department:	Financial and Administrative Services
Department Contact Person:	Guillermo Mireles
Department Contact Email Address:	Mireles.guillermo@ci.austin.tx.us
Department Contact Telephone:	512-974-2490
Project Name:	Income Tax Preparation Services and Community Tax Centers Support for the 2007 tax season.
Contractor Name:	Foundation Communities, Inc.
Contract Number:	CT 5500-08070702175
Contract Period:	
Contract Amount:	\$100,000 NTE
Extension Options:	N/A
Requisition Number:	RQS 5500-08070701971
Solicitation Number:	N/A
Agenda Item Number:	62
Council Approval Date:	11/08/07

A copy of the contract/purchase order will be forwarded by mail.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person.

Sincerely,

Rosemary Ledesma
Supervising Senior Buyer
Purchasing Office
Finance and Administrative
Service Department

cc: Janet Bartles, FASD